

SCHOOL DISTRICT OF SHIOCTON

GRADES 6-12 CO-CURRICULAR CODE 2012-2013

PHILOSOPHY

The School District of Shiocton sponsors co-curricular activities to provide students with additional opportunities for personal growth, self-discipline, skill development, cooperation with others, creativity, and fun. Although the co-curricular program is an available part of the total educational experience, participation in co-curricular programs is a privilege, not a right. As such, all participants must abide by all rules and responsibilities that apply to each co-curricular program in order to continue participation in these activities.

DEFINITION OF CO-CURRICULAR ACTIVITIES

Co-curricular activities include any school related organized activity that is offered outside of the academic class requirements. Co-curricular activities for grades 6-12 are divided into three distinct categories. School district policies and school rules govern all student activities. In addition, each category has unique rules and expectations which regulate participation.

Category 1 – Athletics

Interscholastic athletics are governed by the Shiocton School District co-curricular code and the Wisconsin Interscholastic Athletic Association (WIAA). The WIAA is a voluntary, incorporated, nonprofit organization located in Stevens Point, Wisconsin. All public high schools in the state of Wisconsin with interscholastic athletic programs are members. All WIAA and other pertinent national and state governing regulations as published will apply and are available upon request.

FALL

Volleyball (7-12, Girls)
Football (7-12)

WINTER

Basketball (7-12, Boys, Girls)
Wrestling (6-12)

SPRING

Softball (9-12, Girls)
Baseball (9-12, Boys)
Golf (9-12, Boys)

Track (6-12)

Dance & Stepz (9-12)

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Category 2 – Club and Organization Activities

These activities that are competitive in nature and/or require tryouts are governed by the same code requirements as interscholastic athletics.

Archery Club
Art Club

Drama
Forensics

Paradigm
Pep Club

Solo & Ensemble
Student Council

Band Activities	Lego League	Quiz Bowl	Yearbook
Choir Activities	Math League	Ski Club	

Category 3 – One Time Activities

Badger State Elections	Musical	Winter Carnival Court
Business World	Prom Court	Wisconsin Leadership Seminar
Homecoming Court	Trees for Tomorrow	Youth Government Day

I. GOALS OF CO-CURRICULAR ACTIVITY PARTICIPATION

The co-curricular activity program is an important part of the educational experience. It provides opportunities for learning experiences difficult to duplicate in regular school activities. Co-curricular activities have the following major objectives:

- A. To teach attitudes of responsibility and cooperation and to help students realize that participation is a privilege with accompanying responsibilities.
- B. To help students learn good habits of health, sanitation, and safety.
- C. To provide activities that creates school unity.
- D. To provide activities for learning self-discipline, loyalty, team play, personal and organization pride, respect for the rights of others, and the will to be successful.
- E. To provide students with opportunities for competition.
- F. To place the unit, team, squad, class, and school above personal desires.

ELIGIBILITY RULES

A. WISCONSIN INTERSCHOLASTIC ATHLETIC ASSOCIATION (WIAA) RULES.

All public high schools in the state of Wisconsin with interscholastic programs are members. All WIAA and other pertinent national and state governing regulations as published will apply and are available on request.

B. ACADEMIC RULES. According to WIAA rules any student who receives a deficiency slip indicating failure will be ineligible until the next evaluation period. If a student passes both quarters and fails the semester, the semester grade must be used. If at the end of the evaluation period the student has no failures, the student is again eligible to participate in all co-curricular activities.

If a student receives an F during 4th quarter or 2nd semester they will be ineligible for 21 days from the first scheduled game/meet for fall athletics. After this time the student will be monitored weekly until the first evaluation period. The student will be responsible for providing the Athletic Director an update each week from day 21 until the first evaluation period of the student’s grades. If at any time during this probation period the student has an F on their grade report they will be ineligible until the first evaluation period.

For Middle School students only, this evaluation period will be three weeks after the quarter and the completion of the packet with a passing grade.

Any student getting one (a) failure for any quarterly marking period, will be declared ineligible until the completion of the remediation packet put forth by the teacher (in accordance with the Middle School Remediation Program).

All students must travel to and from games by school transportation only. A student may travel home with his/her parents/ legal guardian only, provided the student filled out a Travel Release Form.

Violations such as being late for practice, missing practice, and disrespect shall be dealt with at the coach's discretion.

Any student who wishes to participate in co-curricular activities must have on file at school a signed contract that they understand, along with their parent/legal guardian, the terms of the rules and regulations governing the activities. Each year the student, along with his or her parent(s)/legal guardian, will attend a co-curricular meeting prior to the start of the school year. If the student and parent(s) do not attend they will have to take and pass an online co-curricular test based on the Shiocton Co-Curricular code and updated rules and regulations pertaining to Shiocton co-curricular athletics.

- a. Eligibility Requirements will commence upon initial enrollment in the first co-curricular activity. The following procedure will be used if a student is ineligible and desires to participate in an activity:
 - i. The coach/advisor will inform the student and parent of the ineligibility to prevent the student from participating while ineligible.
 - ii. During the period of ineligibility, the student will participate in practice but not in games/contests or performances.
 - iii. Middle school grades will carry over into high school.
 - iv. A student may regain eligibility following the fourth quarter grading period through summer school courses for credit towards graduation. The Shiocton School District must approve all courses.
- b. Process of Informing Participants of Ineligibility
 - i. Each student and his/her parents are responsible for knowing and understanding when he/she is ineligible. i.e. A student is told by his/her teacher(s) he/she is failing for the quarter, he/she should be aware that he/she is ineligible. i.e. A parent sees a failing grade on their child's report card; they should know their child is ineligible.
 - ii. Each teacher is responsible for providing the office with a list of students who failed his/her class for the quarter.
 - iii. If the principal/athletic director fails to notify the ineligible, the participant will become ineligible as soon as he/she is notified. Timely notification is meant to help the student when possible and will not be used to overturn a finding of ineligibility.
- c. Process of Demonstrating Restored Eligibility

Participants will inform and demonstrate to the coach that his/her eligibility has been restored with written evidence as provided by teachers of the class(es) in question.

d. Attendance Rules

A student must be in school **ALL DAY** of scheduled event in order to participate. If the event is on a Saturday, the student must be in school all day Friday.

- i. Students may not participate in any co-curricular activity during/after school on the same day as an absence. In case of events scheduled on non-school days, student must be in attendance for the last full school day *prior* to the event.
- ii. Failure to be in attendance as stated will result in non-participation in all co-curricular events and practices that day.
- iii. Exceptions to this attendance rule will include the following:
 1. Absences which have been excused for a funeral, court appearance, or documented medical appointment.
 2. Absences in an activity that is related to a classroom grade. e.g. field trip.
 3. Discretion of the principal.
- iv. The student shall be encouraged to seek help through the guidance department or Student Assistance Program (SAP) whenever personal problems may be affecting student attendance.

e. Impact of Quit/Removal

A student who is dropped from one activity for disciplinary reasons shall be ineligible to participate in another activity during that season.

A student who quits a seasonal co-curricular activity shall be ineligible to participate in another activity during that season unless he/she receives consent from the coach (es) or advisor(s) involved. This does not apply if the activity meets all year or if a student is cut from a team.

f. After season starts

A student will not be able to join a co-curricular activity after the season has started if he/she has to serve a suspension for a code violation. i.e. A student, who plays fall and winter sports only and violates the code during the spring sport season, cannot join a spring sport after it has started in order to serve that suspension.

A student (including transfer students) will have to meet a requirement of seven *team* practices before participating in a contest or event.

C. **SOCIAL BEHAVIOR AND CONDUCT RULES**

a. Accountability for Violations of Conduct Rule

A student is covered by the Code from the time he/she begins his/her involvement with the co-curricular program until the conclusion of his/her high school co-curricular activity career (**including summer months**).

The student is expected to follow all school rules and to display high standards of behavior, including good sportsmanship, respect for others, and use of appropriate language and dress at all times.

A teacher may refer a participant to the appropriate coach/advisor when the teacher believes that the participant's school conduct is disruptive or undesirable (gross insubordination, endangerment of health and safety, etc.)

The coach/advisor shall define the consequences for poor student conduct in writing prior to the start of the season. This will be kept on file with the athletic director. Consequences may include suspension from participation. Coaches may add or adjust consequences, as each incident is a different situation.

The student shall be encouraged to seek help through the guidance department or the student assistance program (SAP) whenever personal problems may be affecting student conduct.

b. Examples of Prohibited Conduct

Rules are established for the best interests of the participants and the school. The participant who complies with those rules demonstrates a desire to dedicate him or herself to self-improvement as well as to enhance the best interests of fellow teammates, coach/advisor, and school. Rules must be observed by all participants throughout the year including when the particular activity is not in season.

- i. A participant must refrain from any conduct at any time that would reflect unfavorably on him or herself or the school. Conduct which would reflect unfavorably on a participant or on the school includes but is not limited to the following:

1. Drug abuse, including sale, possession, or illegal use. Drug Paraphernalia, possession, or use.
 2. Use, possession, or purchase of alcoholic beverages.
 3. Use or possession of tobacco in any form.
 4. Profanity or obscene gestures.
 5. Insubordination while involved in any activity.
 6. A criminal offense or violation of an ordinance having a statutory counterpart.
 7. Acts of vandalism.
 8. Knowingly present where alcohol is being consumed *illegally ie: persons under the age of 21.*
 9. Knowingly in the presence of illegal drugs.
 10. Unsportsmanlike conduct.
- ii. Curfew, if any, will be determined by the coach/advisor of each activity.

3. Reporting

- a. Can be reported by a person who witnessed the offense and who signs the violation report or picture.
- b. Through investigation of information received by school district personnel.
- c. Official police report.
- d. Code violations more than 90 days past will not be considered.

D. GUIDELINES FOR MINIMUM PENALTIES

1. Conduct Rules

Rules of conduct are in effect for the calendar year. Rules are in effect whether or not a student is a participant in an activity at the time of any code infractions. All code penalties are superseded by the Shiocton School District's policy which specifies penalties dealing with students who sell, possess, exchange, distribute, or illegally use alcohol, tobacco, or drugs on school premises or at any school related activity. A participant suspended or expelled from school shall be barred from participation in co-curricular activities during that period of time. However, if the suspension is a shorter period of time than the co-curricular code dictates, the code penalty shall prevail. **If any of the acts identified in this code of conduct result in the student being suspended for one or more WIAA tournament competitions, the minimum penalty is immediate disqualification of the student for the remainder of the total tournament series in that sport.**

Failure to abide by established rules result in withdrawal of the privilege to participate. For any violation, the following guidelines are established setting the minimum penalty that shall be imposed. The District expressly reserves the right to impose a penalty it deems appropriate for each individual situation and case. Code violations are cumulative during a student's high school career unless otherwise stated. For example, a first offense in alcohol would cause a second penalty offense for the second violation,

even if it is not alcohol.

2. In both athletics and academics, punishments will run concurrent. (same time)

3. Violations for Athletics and Co-curricular Activities (Categories 1 and 2)

a. First Offense

1. The student will miss 20% of contests/events of the season. Percentage of individual contests/events will be rounded off. (.5 or more equals one missed event) Penalties carry over to subsequent co-curricular activities. (Carries over to the next event participant is in.)
2. The student must follow through with all recommendations of the principal or athletic director. Verification of follow through will be required. ***Failure to follow through will result in ineligibility until all recommendations are completed.*** A student may not join an activity once he or she has begun to serve out the penalty for the purpose of serving a penalty.
3. *A student can reduce the penalty as follows (20% to 15%) if a parent/legal guardian attends and completes an assessment with the child. Any student 18 years or older still needs to have a parent/legal guardian attend and complete the class/assessment in order for the penalty to be reduced. The cost of the assessment is the responsibility of the parent/guardian.*
 - *A receipt indicating that you have signed up for the class needs to be brought to the high school office before the penalty is reduced.*
 - *After the course has been completed, proper documentation needs to be brought to the high school office.*
 - *Failure to complete the course will result in ineligibility until all recommendations are completed.*

Assessment Options for Level 1 Offense

Options Treatment Programs, Inc.

17 Park place, Suite 400

Appleton, WI 54914

920-735-9010

Programs offered: *drug and alcohol assessments, urinalysis drug screening, adolescent Intensive Day treatment and Aftercare Treatment. One to one counseling for individuals and families, intervention/education treatment, underage drinking diversion classes.*

Fees Charged: *call for fees, bill insurance*

Lutheran Social Services of WI and Upper MI

3003 A North Richmond Street

Appleton, WI 54911

920-730-1321

Programs offered: *Non-profit human services agency offering services to people of all faiths. Services include: counseling, substance abuse, children youth and family services.*

Fees charged: *Depends on service. Call for information.*

b. Second Offense

- 1) The student will miss 50% of contests/events of the season. Percentage of individual contests/events will be rounded off (.5 or more equals one missed event). Penalties carry over to subsequent co-curricular activities.
- 2) The student must complete an alcohol and other drug abuse (AODA) assessment or any other treatment deemed necessary by the District approved community agency or follow through with all subsequent recommendations. Failure to follow through will result in ineligibility until all recommendations are completed. *Any student 18 years or older still needs to have a parent/legal guardian attend and complete the class/assessment. The cost of the assessment is the responsibility of the parent/guardian.*
 - *After the course has been completed, proper documentation needs to be brought to the high school office. This will include a signed release from the assessment, in addition to all the recommendations the assessment provided.*
 - *Failure to complete the course will result in the ineligibility until all recommendations are completed.*
 - *Following the assessment the student will meet with the athletic director and/or administrator to discuss what was learned from the experience. If the athletic director and/or administrator determines that a written reflection is needed the student-athlete will provide one.*

Assessment Options for Level 2 Offense

Options Treatment Programs, Inc.

17 Park Place, Suite 400

Appleton, WI 54914

920-735-9010

Programs offered: *Drug and alcohol assessments, urinalysis drug screening, adolescent Intensive Day Treatment and Aftercare Treatment. One to one counseling for individuals and families, intervention/education treatment, underage drinking diversion classes.*

Fees charged: *call for fees, bill insurance*

Family Services of Northeast WI

1810 Appleton road

Menasha, WI 54952

920-739-4226

Programs offered: Family, individual, children, adolescent and group therapy. Eating disorders, sexual abuse survivor's 12 week program.

Chemical dependency services including: aftercare, level one early intervention treatment program, assessment and individual counseling.

Fee charged: Health insurance reimbursement, sliding fee scale for those without insurance.

c. Third Offense

The student will be ineligible for the remainder of his/her high school career.

d. Special Notes

- 1) The above suggested penalties are recommendations. The Administration expressly reserves the right to impose a penalty it deems appropriate for each individual situation and case.
- 2) During a period of suspension, the student may be required to attend all practices and team functions to maintain his/her status as a team member, as determined by the coach/advisor.
- 3) A student who participates in co-curricular activities where there are no competitive contests will be suspended from a percentage of the regular activities that follow the violation.
- 4) A non-co-curricular suspension does not supersede a co-curricular suspension.
- 5) If a student is participating in more than one co-curricular activity at a time, the full consequence will apply to each activity.
- 6) Co-curricular participants will be suspended during their current sport season, next sport season, or combination thereof; whichever is applicable. Penalties will carry over into subsequent school years if necessary.
- 7) These penalties will accumulate throughout the student's high school career. Violations which occur during middle school will not count as accumulated violations in high school. However, suspensions not completed during middle school will be completed at the start of participation in high school events.
- 8) Students who violate the code will be ineligible for any special awards during the season of participation or any season in which the suspension is served. No student with a code violation may be nominated for any special end of the season award. This shall include MVP, MIP, captain or coaches' award.

4. "One Time" Activities (category 3)

- a. First Violation: The participant will be suspended from all "one time" activities for a period of one calendar year, commencing on the date of determination of the violation.
- b. Second Violation: The participant will be suspended for all "one time" activities for the remainder of his/her high school career.

E. APPEAL PROCESS (ACTIVITY COUNCIL)

1. The Activity Council provides an appeal opportunity for students assessed penalties for misconduct. A plurality vote of the Council will be used in rendering decisions.

2. The Council will consist of one male and one female coach, athletic director, high school counselor, and Student Council advisor.
3. To establish a quorum, a minimum of three members shall be present.
4. The parent(s) or student must request an appeal in writing to the principal within two school days of receiving notice.
5. The student and parent(s) involved will be informed by letter or phone call of the meeting time and place.
6. The student may practice/take part in activities until the Council hearing. If no appeal is made, the enforcement will take place beginning on the 3rd school day.
7. Within five school days, a letter requesting the School Board of Education to review the Appeals Council decision. The student may practice/take part in activities until the Board hearing. If no appeal to the school board is requested, the enforcement will take place beginning on the sixth school day.
8. If the Board of Education upholds the offense, the enforcement will take place on the following day.
9. The student and his/her parents will be informed in writing of the decision. A copy of the decision will be placed in the student's behavioral file.
10. The Complaint Policy cannot be used to appeal co-curricular code violations.

