



## SCHOOL DISTRICT OF SHIOCTON

N5650 Broad St, P.O. Box 68, Shiocton, WI 54170-0068  
(920) 986-3351 • Fax (920) 986-3291

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### Program Support Teacher

The Shiocton School District is developing a pool of candidates for a Program Support Teacher for the 2024-2025 school year. This position is a 1.0 position.

#### **LICENSURE REQUIREMENTS**

- School Psychologist License (Preferred)
- Cross Categorical Special Education License and/or other Special Education Licensure

#### **REPORTS TO:**

- Director of Special Education

#### **GENERAL Knowledge and Abilities**

- Administering and interpreting the results of norm-referenced and curriculum-based measures for purposes of eligibility decision making and instructional design and delivery.
- Parent/Guardian meetings for consultation and evaluation interviews.
- Required paperwork completion related to the referral and evaluation process.
- Problem-solving and progress-monitoring techniques related to the design and implementation of child-specific instruction/intervention strategies.
- Collaborative communication and consultation with staff and families.
- Providing parents, teachers, and other professional staff with instructional and behavioral strategies to support the progress of students in regular and special education settings.
- Interpretation and application of WI impairment criteria.
- Trained in Non-Violent Crisis Intervention strategies.

#### **GENERAL EXPECTATIONS**

- Collaboration with and ongoing support to teachers, parents, and other staff in the design, implementation, and monitoring of child-specific instructional/intervention strategies.
- Provide coaching to personnel related to the assessment and instructional/behavioral needs of students, including students with disabilities.
- Other duties related to staff and students as assigned.
- Serve as LEA for IEP meetings.
- Case manage 504 Plans within the district.

**Salary/Benefits:** Salary is commensurate with background, education, and experience. Benefits include professional development opportunities, paid time off, access to on-site child care services, and complimentary membership to the Shiocton Fitness Center.

**Application:** Interested candidates should submit a letter of interest, resume, copy of Wisconsin teaching license, transcripts, and 3 recent letters of recommendations via WECAN to the attention of Mrs. Kelly Thiel, Director of Special Education. Application deadline is April 19, 2024.



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### Program Support Teacher (PST) Job Description

The School District of Shiocton is seeking a Program Support Teacher to serve as a liaison between the Director of Special Education and the building level educators to facilitate program level planning, provide behavioral and instructional supports to staff, and engage in assessments with students during the evaluation process. Review and support of IEP documentation and written documents will also be a responsibility of the PST.

In addition to the Teacher Job Description as per the Professional Staff Handbook, the following are also expected of the Program Support Teacher:

#### **Essential Knowledge and Abilities:**

- Objective observation and assessment techniques.
- Administering and interpreting the results of norm-referenced and curriculum-based measures for purposes of instructional design and delivery.
- Other responsibilities related to the referral and evaluation process.
- Problem-solving and progress-monitoring techniques related to the design and implementation of child-specific instruction/intervention strategies.
- Collaborative communication and consultation.
- Providing parents, teachers, and other professional staff with instructional and behavioral strategies to support the progress of students in regular and special education settings.
- Interpretation and application of WI impairment criteria.
- Providing support for special education teachers, therapists, and staff related to drafting and editing IEP paperwork.
- Providing IEP teams with leadership in determining the need for special education.

#### **Responsibilities/Examples of Work:**

- Collaboration with and ongoing support to teachers, parents, and other staff in the design, implementation, and monitoring of child-specific instructional/intervention strategies.
- Provide staff development to certified and non-certified personnel related to the assessment and instructional/behavioral needs of students, including students with disabilities.
- Serve on committees as assigned.
- Potential to serve as LEA for IEP and evaluation meetings.
- Other duties related to special education as assigned.

#### **Required Training and Experience:**

- Previous experience as a special education teacher with preference given to experience in the roles of diagnostician, school psychologist, and Director of Special education
- Valid DPI license as:
- Cross Categorical Special Education
- Director of Special Education and/or Pupil Services
- Early Childhood - Special Education

*The School District of Shiocton does not discriminate on the basis of race, sex, color, age, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability.*

- Cross Categorical Special Education
- Early Childhood - Special Education
- School Psychologist License
- Demonstrated experience serving as an IEP team participant and facilitator

**DPI licensure:** #5080 Director of Special Education (preferred), school psychologist license (preferred), or other special education teacher license.