



SCHOOL DISTRICT OF SHIOCTON

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TO: School District of Shiocton Board of Education

DATE: July 26, 2023

RE: Board Policy #6320: Purchasing -- Temporary Amendment

Currently, Board Policy #6320: Purchasing requires the following:

When the purchase of, and contract for, single items of supplies, materials, or equipment is reasonably anticipated to reach the amount of \$15,000 or more, the District Administrator shall work with the appropriate staff member to obtain three (3) competitive bids from qualified suppliers.

Unfortunately, with today's highly competitive vehicle market driven by a strong demand with a significantly restricted supply, vehicles that meet our specifications are moving off the dealer lots in record time. As a result, the requirement to secure three bids per Policy 6320 and then receive Board approval before making a purchase substantially inhibits our ability to secure a vehicle once one is found.

Given this, Administration is requesting the following temporary amendment be approved:

For the specific one-time purpose of purchasing a vehicle that seats at least seven (7) passengers, the District Administrator is approved to enter into a purchase agreement without the required three bids and without the required Board approval to a maximum dollar amount of \$75,000.00. This dollar amount is in addition to any trade-in value negotiated for the sale of the 2020 Ford Transit (white) currently owned by the School District of Shiocton.

This allowance shall be effective as of July 28, 2023 and shall remain in effect until such time as said purchase is completed.

"Where Excellence is Expected"

The Shiocton School District does not discriminate on the basis of race, sex, color, age, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability.