

**Child Care Committee Meeting
September 12, 2018 6:00 pm**

Call to Order	Committee Chairman, Stacey Warning, called the meeting to order.
Roll Call of Members	<p>The following members were in attendance:</p> <p>Mindy Hofacker Stacey Warning Hope Hoffman Mike Bellin</p> <p>Nichole Schweitzer was also in attendance. Heather Guyette and Wendy Hanks were absent.</p>
Verification of Notice	It was verified that the agenda and notice of the meeting had been posted pursuant to s.19.84 (1) "Public Notice" & 19.85(1) "Exemptions" Wis. Stats. (Emergency Noticed)
Agenda	Motion by Mr. Bellin with a second by Mrs. Hofacker to approve the meeting agenda as amended. Item 5(c) should read "Young Star" rather than "DCF". Item 6(f) should include "iv. General Language". Motion carried.
Minutes	Motion by Mr. Bellin with a second by Mrs. Hofacker to approve the minutes of August 8, 2018. Motion carried.
Old Business	<p>Enrollment Update</p> <ul style="list-style-type: none">● Day Program● Before-and After-School Care Program● Staffing Update <p>Young Star visit (9/6)</p> <p>Discussion of Drop off/Pick Up</p>
New Business	<p>Discussion of Pro-Care Billing Program</p> <ul style="list-style-type: none">● Child Care Services● Meals (breakfast & lunch) <p>Review Budget for 2018-2019</p> <p>General Operations Update</p> <p>Discuss and Table Action regarding committee membership.</p> <p>Discuss and Take Action to change meal charges: breakfast \$1/day and lunch \$1.50/day for 2 years and younger. Motion by Mrs. Hofacker with a second by Mr. Bellin to accept change to meal charges. Motion Carried.</p>

Discussion regarding SCCC Staff Handbook.

- Remove from Policies and establish separate staff handbook
- Include language regarding benefits.

Discuss and Take Action to approve the following Policy Changes: Food Provision Language, Meal Charges, and SCCC Staff Handbook. Motion by Mr. Bellin with second by Mrs. Hofacker to accept changes. Motion carried.

Next Meeting Date/Time

Tuesday, October 2, 6:00 pm

Adjournment

Motion by Mrs. Hofacker with a second by Mr. Bellin to adjourn the meeting.

Motion carried. Meeting adjourned at 7:17 pm.

Child Care Committee Chairman