

INCAPACITY OF THE DISTRICT ADMINISTRATOR

It is the duty of the Board of Education to appoint a District Administrator 'pro tempore' by a majority vote of the Board upon determination that the District Administrator is incapacitated in such a manner that s/he is unable to perform the duties of his/her office.

The Board shall fix the compensation of the District Administrator 'pro tempore' who shall serve until the District Administrator's incapacity is removed or until the expiration of the District Administrator's contract or term of office, whichever is sooner. S/He shall perform all of the duties and functions of the District Administrator, and may be removed at any time for cause by a ~~two-thirds (2/3's)~~ majority vote of the members-majority of the full membership of the Board.

The Board will exercise its authority under law to determine the incapacity of the District Administrator at the request of the District Administrator and with medical documentation, or upon certification of a physician selected and compensated by the Board.

If the Board determines that the District Administrator is unable to perform the duties of his/her office, s/he may:

- A. at his/her request, be placed on sick leave, with pay, not to exceed the amount of his/her accumulated but unused sick leave and any advancement of such sick leave which may be authorized by Board policy; or,
- B. at the request of the Board be placed on sick leave with such pay to which s/he may be entitled or which may be authorized by Board policy.

The foregoing leave shall not extend beyond the contract or term of office of the District Administrator.

The District Administrator shall, upon request to the President of the Board, be returned to active duty status, unless the Board denies the request within ten (10) days of receipt of the request. The Board may require the District Administrator to establish to its satisfaction that s/he is capable of resuming such duties on a full-time basis.

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The Board may demand that the District Administrator return to active service, and upon medical documentation that the District Administrator is able to resume his/her duties, the District Administrator shall return to active service.

The District Administrator may request a hearing before the Board on any action taken under this policy.

(add revision date)