



Special Education Referral and Evaluation Process

Who is eligible to receive Special Education Services?

Any student within the geographic boundary of the School District of Shiocton is entitled to special education services if the student meets the eligibility requirements and has an educational need for services in one or more of the following areas:

- *Autism
- *Intellectual Disabilities
- *Hearing Impairment
- *Visual Impairment
- *Emotional Behavioral Disability
- *Orthopedic Impairment
- *Other Health Impairment
- *Speech/Language Impairments
- *Significant Developmental Delay
- *Traumatic Brain Injury
- *Specific Learning Disability

Who can refer a student for a Special Education evaluation?

A physician, nurse, psychologist, social worker, or administrator of a social agency who reasonably believes a child brought to him or her for services is a child with a disability has a legal duty to refer the child, including a homeless child, to the school district in which the child resides. Before referring the child, the person making the referral must inform the child's parent that the referral will be made. Others, including parents, who reasonably believe a child is a child with a disability may also refer the child, including a homeless child, to the school district in which the child resides.

Referrals must be in writing and include the reason why the person believes the child is a child with a disability. A referral may be made by contacting Kelly Thiel, Director of Special Education, at 920-986-3351 ext 773, or by writing at N5650 Broad Street, PO Box 68, Shiocton, WI 54170.

Next steps in the referral process:

The referral will be reviewed by Kelly Thiel, Director of Special Education, and an evaluation team will be formed. The local educational agency obtains informed consent from the child's parent before administering assessments or other evaluation materials to the child. Parental consent for the evaluation does not constitute consent for placement for receipt of special education and related services.

An evaluation will be conducted to determine whether the child is a child with a disability and meets WI impairment criteria. If the student is found to have a disability and a need for special education and related services, an IEP (Individualized Education Program) will be created.

Evaluation Timeline:

